



H & H Construction Ltd (Scotland)

APPENDIX 2

CONTROL SHEETS & FORMS

RISK ASSESSMENT – SPECIFIC ACTIVITY/SITUATION

CS – 3.2.1 - 005

WORKPLACE / ACTIVITY / EQUIPMENT BEING ASSESSED:	Installation of Cladding to Exterior of Buildings – 18 to 27 Victoria Road	REVIEW TIMESCALE:	Annual
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PERSONS AT RISK- AFFECTED BY ACTIVITY:	Installers	NUMBER	4
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OTHER VULNERABLE PERSONS AFFECTED BY ACTIVITY:	Occupants, Other Workers and People Passing Close By.	NUMBER	Various
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POTENTIAL HAZARDS		Assessment of Risk		
REF.		Low	Med	High
1	Falls from MEWP			✓
2	Striking body parts against overhead objects	✓		
3	Failure of MEWP – fall from height			✓
4	Lifting and handling of cladding – manual handling		✓	
5	Electricity - power tools – electric shock			✓
6	Contact with moving parts - drill		✓	
7	Materials or Tools Falling – impact injury			✓
8	Inhalation of dust – asbestos			✓
9				

EXISTING CONTROL MEASURES

- MEWP thoroughly examined and inspected as required by LOLER
- Pre use check before use by operator – daily check list – overhead hazard check
- Harness and (attached) lanyards to be used (fall restraint)
- Kinetic lifting and handling techniques deployed – manual handling training
- Battery operated drill to be used where possible otherwise 110v
- Drill to be used in accordance with manufacturers instructions
- Safety footwear and hard hats to be worn. Gloves to be worn other than when using drill.
- Work area to be cordoned off using barriers/signage.
- Brief occupants to hazards before starting (Restrict access/egress by arrangements)
- Pre – start asbestos survey – Asbestos Awareness
- FFP3 Dust mask for dismantling and fixing operations



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INITIAL ASSESSMENT OF OVERALL RISK	LOW		MEDIUM	✓	HIGH	
RISK = SEVERITY x LIKELIHOOD						
Rating	SEVERITY of injury/disease			LIKELIHOOD of occurrence		
HIGH	Fatality; major injury or illness causing long term disability			Certain or near certain to occur		
MEDIUM	Injury or illness causing short term disability			Reasonably likely to occur		
LOW	Other injury or illness			Very seldom or never occurs		

ADDITIONAL CONTROL MEASURES - (IF APPLICABLE)	RESPONSIBLE PERSON	COMPLETION DATE
Brackets to MEWP to allow carriage of cladding	Dick Smith	18 Jan 08
Site asbestos details communicated	Harry Little	21 Jan 08
Secured skip required for waste – arson risk	Dick Smith	18 Jan 08
Waste to be lowered in cradle (Brief prior to start)	Keith Kline	TBC
Mark our MEWP position for each lift	Keith Kline	TBC

RESIDUAL ASSESSMENT OF OVERALL RISK	LOW	✓	MEDIUM		HIGH	
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Note: Re-Assessment Required if Overall Residual Risk Remains High

ADDITIONAL INFORMATION: (Notes, comments, further details, outline procedures, safe systems of work, standards, drawings, etc.)
<ul style="list-style-type: none"> • Size of cladding sheets determined by designer. Reduced to minimal size on site prior to lifting to position • Cladding sheets either secured to outside of MEWP with straps or held in proprietary brackets on MEWP.

Risk Assessment Circulation list (tick box)					
Employees	✓	Management	✓	Contractors	
Other – Specify:					



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Signature of person primarily accountable:		Date:	
<i>John Jones</i>		10 Jan 08	
Assessor:	Harry Gnome	Signature:	<i>Harry Gnome</i>
Date Assessed:	9 Jan 08	Review Timescale:	By Job

Notes: Existing control measures that already exist or additional control measures that will reduce the risks further require to be noted. The additional control measures noted will also have to have the completion date for each measure indicated

Example